

**Hankelow Parish Council
Neighbourhood Plan Steering Group**

MINUTES of the Meeting Held on 14 November 2017

Present: Parish Councillor Gin Foster (Chair)

Parish Councillors: Ian Jones, Tony Lee

Non-Parish Councillors: Alan Draper, John Durrant, Derek Smith, John Whitehead

Absent: Parish Councillor Colin Ainley and Louise Chapman

1 **Declarations of Interest** None.

2 **Minutes of 3 November 2017 meeting:** Accepted as a correct record

3 **Matters Arising**

- a) Gin to contact Colin re updating NP on Hankelow website
- b) Public Sector Mapping Agreement - John D to open first with Password

4 **Basic Conditions Statement**

- a) John D to make first draft
- b) Cost of printing Regulation 14 document estimate £372; payment to be requested from the Parish Council

5 **Call for Sites Progress** so far 2 landowner responses

6 **Village Drop-In Session**

- a) Alan had prepared poster sheet
- b) Ian to provide display boards from Audlem
- c) John D to print 20 copies of the NP Introduction post-it notes supplied to put on posters
Hub Pros Cons statement to be available
- d) Questionnaire form available to fill in or take away, then return to NPSG member
- e) Register of attenders plus e-mail addresses supplied
- f) Gin to provide refreshments

7 **Date of next meeting** Tuesday, 12 December 2017- 7.00 p.m. At Gin's